**Distance Learning Advisory Committee Minutes**

10.24.18

**Board Members Present:** Laura Beth Daws, Sophia Chen, Jessica Stephenson,

Paula Jackson, Joy Brookshire, Grege Wiles, Charity Butcher, Alison Hedrick, Heather Pincock, and Tamara Powell

**Board Members on D2L:** Laura Robinson, Vanessia Robinson Doley, Chris Welty,

Mona Chavoshi, Sandra Jones, Jabari Cain

Dr. Powell made introductions and called the meeting to order at 11:30 am.

**DLAC Committee**

DLAC Committee nominated Charity Butcher as the chair of the DLAC. Motion by Heather Pincock, second by Sandra Jones. Motion carried.

Our mission is a rubric that support faculty and creating a high quality online and hybrid courses that fosters student success.

This committee will review from the aspect of faculty teaching on line and all KSU and USG distance education policies and may make recommendations for revisions to existing policies or practices to the Faculty Senate, the provost and a report will be sent to the Distance Learning Center.

**New quality system tool**

January 1, 2019 Quality Matters will no longer be used. Instead the University will adopt its own quality system that will provide faulty with tools and training necessary to ensure continued success in the modality.

Distance Learning Advisory Council and the Distance Learning Center is asking for feedback from the campus, Graduate Policy and Curriculum Committee, and the Undergraduate Policy and Curriculum Committee to gather information to create a new quality system tool.

* What procedures will be implemented?
* Will faculty still need to be certified to teach online?
* Without a rigorous review how will this impact our students?

**Tracking Certified Online Instructors**

The DLC can pull a report to track all certified online instructors that used the new rubric.

* Who bares the responsibility and checking who is qualified to teach online? Each department (chairs and deans) are responsible to verify if a faculty member is qualified to teach online. Each department will need to have a new system in place.

**Accessibility**

Accessibility is a big concern. Dr. Powell mentioned that the Distance Learning Center is willing and available to help with accessibility but the faculty member will need to reach out to the DLC so we can help them.

You need to be sure accessibility is available or there can be a lawsuit.

Who is responsible for making sure online classes have accessibility?

* The chairs and deans of your college.

**Decreased in Funding**

Peer Reviewers no longer being compensated. Software will be going away, licenses will be cut. We still have Respondus, Softchalk, Kaltura, and captioning.

95% online courses that require a proctor exams will now cost $25.00

TEL for profit has moved to Con Ed.

**What is the incentive to teach online?**

* You can make all the student participate online
* Flexible schedule
* Make your exams multiple choice so they can be automatic.
* Don’t have to deal with the traffic

**What to let your co-workers know**

* QM is going away January 1, 2019
* Continue with the reviews if you are getting paid
* We’re working on new rubric and campus will be asked for their input.
* Accessibility is very important and will not go away

**OTHER**

Tiffani Reardon is heading up the Unconference and will partner with the library this year.